


Risk Assessment Form

Section A: Assessment summary details

Work Activity or Workplace assessed:	Educational Groups at ZSL London Zoo		
Directorate:	Zoos & Engagement	Department:	Community & Learning
Person completing risk assessment:	Stephanie Pace	Name of risk assessment reviewer:	Cat Hickey
Date assessment created: 22/04/2015	Date assessment reviewed: 02/09/2024	Next review date: 01/09/2025	
<p>i List supporting documents which could include safe operating procedures, insurance policies, dive medicals, training certificates etc. and any other comments</p>	<p>This risk assessment has identified the common hazards for group visits in relation to the DfE guidance for educational day trips</p> <p>Health and safety on educational visits - GOV.UK (www.gov.uk)</p>		
Authoriser(s): Cat Hickey		Date signed-off: 12/09/24	
<p>i Data Protection Act: Personal information collected for the purposes of risk assessment will be used to identify those at risk, and those involved in controlling risk, from this or similar activities and to fulfil ZSL's obligations under Health and Safety policy and legislation.</p> <p>Original risk assessments must be kept for a period of 7 years. On completion a hard copy should be printed off and placed in your local/site health and safety folder.</p>			

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Section B: Activity Details

ACTIVITIES: What is the task, where, for how long and who will be involved

HAZARDS: How could someone become hurt or made ill?

CONTROLS: How will this be prevented from happening?

Work Activity or Workplace assessed:	London Zoo	
Who is at risk from this Activity?	<input checked="" type="checkbox"/> ZSL staff <input checked="" type="checkbox"/> ZSL Volunteers/Interns <input checked="" type="checkbox"/> Visitors <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Members of the public <input checked="" type="checkbox"/> Other (specify) – Education groups	
Hazards	Control measures	Risk Level
Risk of disease contraction or accidental injury through contact with animals, specimens or other handling objects and walk-through exhibits	<ul style="list-style-type: none"> • Hand-washing facilities available in or near any areas with walk-through exhibits • Feeding of animals is prohibited and signs displaying this information are in place at enclosures • Butterfly House and primate walk-throughs are supervised by ZSL staff or volunteers • Any specimens or other handling objects used in educational activities have been identified as suitable for use with groups by C&L staff as per ZSL's Object Handling Risk Assessment, and student handling will be supervised by ZSL Volunteers or staff • Hand washing facilities are available and Soap dispensers are regularly checked by ZSL staff • Warning signs displayed on and around enclosures where required • Safety barriers in place where required 	LOW
Anaphylactic shock - Wasp Sting	<ul style="list-style-type: none"> • Regular removal of waste from bins around catering and picnic facilities. • Trained first aider on site during visitor open hours. 	LOW
Risk of injury from vehicles on road outside zoo (Outer Circle)	<ul style="list-style-type: none"> • Pedestrian crossing near zoo car park (traffic light system) • Zoo entrances staffed with security staff present to support. During seasons when a separate designated school entrance is opened, this shall also be staffed by ZSL staff including security staff to support safe entry into the zoo from the road 	LOW

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<p>Deep water - risk of falling in water and drowning</p>	<ul style="list-style-type: none"> • Barriers in place between visitors and any deep water • Life buoys at Penguin Beach, Lands of the Lions, Pygmy Hippos and Gorilla Kingdom enclosures, and at canal site 	<p>LOW</p>
<p>Electric shock from electric fencing around some enclosures</p>	<ul style="list-style-type: none"> • Electric fence warning signs 	<p>MEDIUM/LOW</p>
<p>Emergencies e.g. fire, bomb threat, dangerous animal escape</p>	<ul style="list-style-type: none"> • Enclosures are designed to be secure and safe • Protocols are in place for emergency situations • ZSL Staff and volunteers trained in emergency procedures and will advise visitors what to do in an emergency situation • Emergency drills organised throughout the year in line with the Zoo Licence Act • Security on site 24/7 • Mandatory bag check process is in place upon arrival for all visitors, including those from educational groups 	<p>LOW</p>
<p>Exposure to adverse weather</p>	<ul style="list-style-type: none"> • Indoor shelters/areas around site • Free drinking water available from restaurant and at water fountains located at Penguin Beach, Animal Adventure and Clore Rainforest • Wet weather gear and sun cream available to purchase in zoo shop • Adverse weather policy in place, as part of Terms & Conditions for educational trips, to enable groups to change date if adverse weather predicted by MET Office, as defined by a yellow weather warning or above 	<p>LOW</p>
<p>Injury from collisions and tripping in the Night Zone (low lighting)</p>	<ul style="list-style-type: none"> • Low level lighting in place • Hand rails and signage in place • Trained first aider on site during visitor open hours. 	<p>LOW</p>
<p>Injury from falling</p>	<ul style="list-style-type: none"> • Supervision and safety notices on trees, railings, fence etc. where relevant • Trained first aider on site during visitor open hours. • Waterpour Safety Surface BS EN 1176 • Play equipment is suitable for children ages between 3 and 11 years • Supervision policy enables free supervising adults to accompany students on school trips to enable all groups with children aged 16 or under to be supervised by adults designated by school at all times 	<p>LOW</p>

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Lost child	<ul style="list-style-type: none"> All ZSL staff are inducted in the ZSL Safeguarding Policy and Lost Child Procedure. In the event of a lost child, please find the nearest member of staff/volunteer. Duty Manager on site during visitor open hours Security on site 24/7 London Zoo has a trained Safeguarding Officer & Deputy Safeguarding Officer London Zoo provides free tickets for supervising adults for schools to support schools to provide adequate supervision of their groups. Teachers are responsible for supervising students at all times whilst in the zoo. As stated in our pre-visit information online, students aged 16 or under must always be with a designated adult from your school. Students aged 17-18 do not need to be with an adult at all times, but school staff must be in the zoo and contactable during the trip. 	<p style="text-align: center;">LOW</p>
Risk of injury by animals being walked round the site	<ul style="list-style-type: none"> Trained ZSL staff lead animal walks Animals walked calmly and quietly Animals trained and constantly monitored by staff Trained first aider on site during visitor open hours. 	<p style="text-align: center;">LOW</p>
Zoo vehicles	<ul style="list-style-type: none"> All staff driving ZSL vehicles on site are aware of speed restrictions and other safety precautions when driving on site 	<p style="text-align: center;">Low</p>

What do the risk levels mean?	
<p style="text-align: center;">Low</p>	A minor injury/minor health effect may occur. Monitoring is required to ensure suitable and sufficient control measures are maintained.
<p style="text-align: center;">Medium</p>	A significant injury may occur however the injured person would make a full recovery. Any health effects would be temporary. The effectiveness of control measures must be considered and implemented.
<p style="text-align: center;">High</p>	A fatality, serious injury or a permanent health condition where a full recovery is not expected may occur. Work should be halted and access restricted until control measures have been implemented.